Creating an ApplyTexas Account

2018-2019
Create an account on the ApplyTexas application website:
https://www.applytexas.org

Learn more about ApplyTexas by reading through the links on the sign-in screen before creating an account.

Click on “Create your account now” to begin.
Enter your legal name:
Last, First, and Middle as it appears on your birth certificate, passport, or other legal document.

Do not use nicknames or abbreviations.

Use the pull-down menu to select the month and day of your birth and type in the year.
Enter your city of birth.

Select a State/Possession/Province only if you were born in the U.S. or Canada. Otherwise, leave the field set as “Select One” and select your country of birth.

Use the pull-down menu to select your current grade level.
If you are a U.S. Citizen, answer “yes” and continue to the next question.

If you are not a U.S. citizen, additional questions will appear so that you can tell us more about your citizenship and residency.

Complete this section before you advance to the next question.
We recommend that you use a personal email address on your ApplyTexas account as some school districts have security settings that will not allow students to receive emails from senders outside the district.

The email address you enter on your profile will become your ApplyTexas account username. It will also be used by ApplyTexas and colleges and universities to communicate with you.

Please check the box below the email address to confirm that you have access to the email address you entered.
A permanent address is required for setting up an ApplyTexas account and it is important that it be complete and correct, including an apartment number if applicable.

The State/Possession/Province field is used only for U.S. and Canadian addresses.

A physical address is needed only if it is different than your permanent address.
Enter and confirm the password you want to use on the site.

We have added a reCAPTCHA to our profile so that the application may not be accessed by bots. If you do not see the checkbox, try switching to a different internet web browser and try again. The box must be checked before the profile may be saved.
After you successfully save your profile, you will see a message at the top of the page that shows your username (the email address you entered on your profile).

To create an application from this screen, use the “go to My Applications” link. To create an application later, use the website address, [https://www.applytexas.org](https://www.applytexas.org).
After a new account is created or a profile email address is changed, ApplyTexas will send an email asking you to verify the email address.

Click on the blue link in the body of the email to do the verification.
Enter your email address and click on “Continue”.

You’ll be routed to the application site to begin the application process.

To create an application later, use the website address, https://www.applytexas.org.
Questions?

Contact the application help desk, applytexas@austin.utexas.edu